



Request for Proposal, 17MCO527
In response refer to RFP No. 17MCO527 Addendum 1 (one)
December 22, 2017

Gentlemen/Ladies:

Please note that there have been changes made to the original request for proposal. The following information shall be amended from the coordinating page as follows:

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CONFIDENTIALITY:

Contents of the proposals will remain confidential until the contract is awarded. At that time the contents will be made public under the Texas Public Information Act; except for any portion of a proposal which has been clearly marked as a trade secret or proprietary data (the entire proposal may not be so marked). Proposals will be opened, and the name of the firm submitting the proposal read aloud, acknowledged, at **10:05am on Friday ~~December 16, 2016~~ January 12, 2018**, in the Purchasing Department Conference Room located in the Midland County Courthouse, Suite 1101. All respondents or other interested parties are invited to attend the opening.

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INSURANCE:

The awarded Vendor will maintain such insurance as will protect the Vendor and the County from claims under the Workers' Compensation Acts, and any amendments thereof, and from any other claims for damages from personal injury, including death, which may arise from operations under this agreement, whether such operations be by themselves or by any sub-contractor, or anyone directly or indirectly employed by either of them. Current Certificate of such insurance shall be furnished to Midland County and shall show all applicable coverage(s).

Other insurance requirements are:

-General Liability (including completed operations) with a \$1,000,000 per occurrence limit and \$2,000,000 general aggregate. Coverage should also apply within the general liability or by separate pollution liability policy for the liability arising out of the use of herbicides or other chemicals.

-Commercial Automobile Liability with a limit of no less than \$1,000,000. The coverage will also extend liability to hired and non-owned autos.

~~-Workers' Compensation with limit of \$1,000,000 for Employers Liability.~~

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CSCD

The Midland Judicial District Community Supervision Correctional Department (CSCD) will be moving from their current office building (200 N. Main St.) to a newly built office building (215 W. Industrial Ave, just west of the County Jail). The target date for this move is Friday February 2, 2018 through Saturday February 3, 2018. ~~the end of January, beginning of February. The exact date and time will be coordinated with the vendor selected. We anticipate that this move will only take 1 day.~~

The vendor selected is to provide all padding, rain covers, dollies, lifts, and self-closing boxes or totes (credit to be given for returns) necessary for an orderly move. The services desired include loading, unloading, transporting from one building to another and placing items in locations designated by the employees at their destination.

Prior to the move, the vendor is expected to provide self-closing boxes or totes to enable all employees to pack their ~~personal possessions~~, office supplies, desk contents, and the contents of similar furniture. Only vertical filing cabinets and computer equipment are included in this portion of the proposal. We prefer to have the vertical filing cabinets moved with the contents still inside. The vendor selected will secure all filing cabinets for moving.

LIBRARY

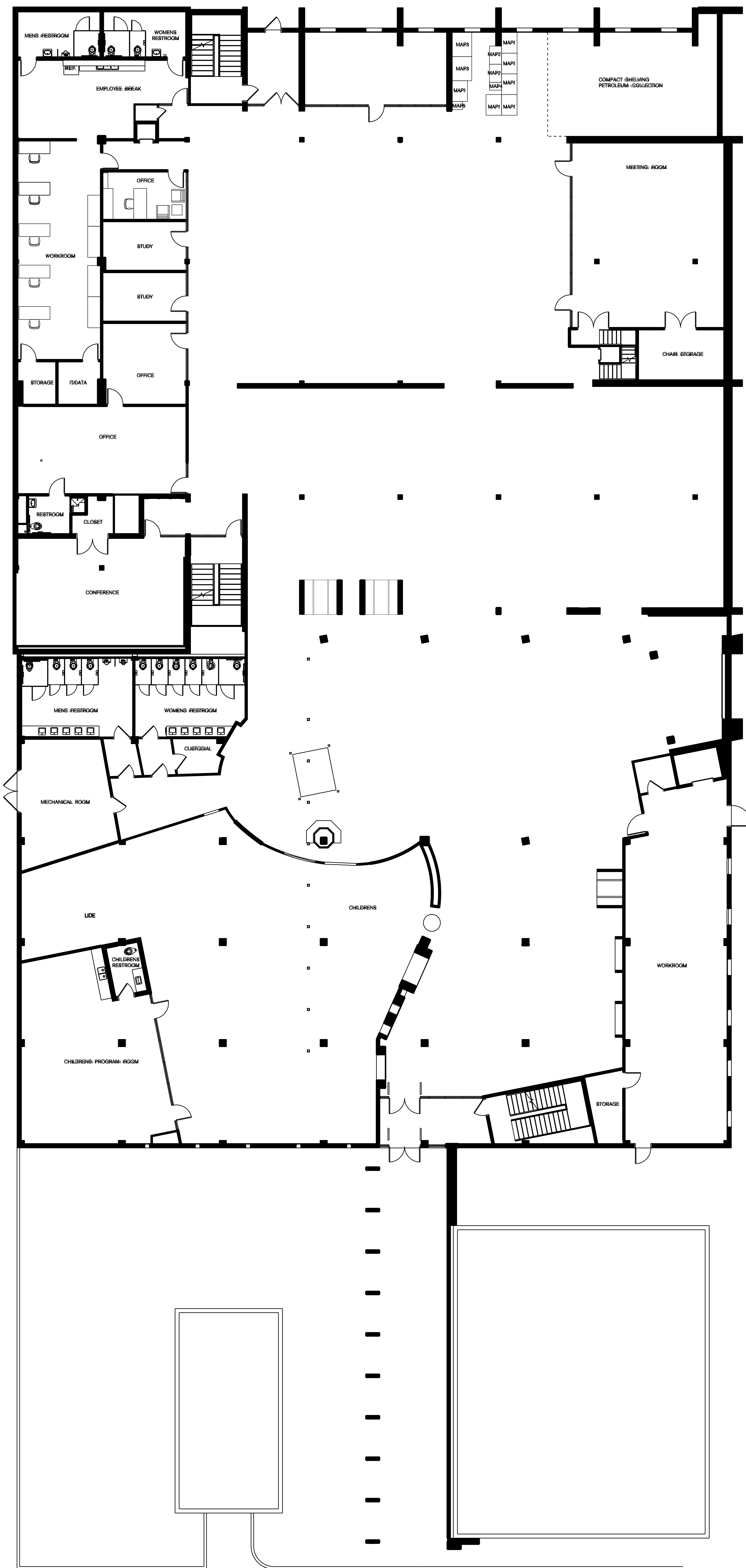
The Midland County Public Downtown library will be undergoing construction for a long period of time. Most contents of the library will need to either be moved out of the building into off-site leased storage ~~40' storage containers (to be provided by selected vendor)~~ or will need to be moved upstairs using rolling book trucks (to be provided by selected vendor). Some items will need to be moved to county storage for auction at 2445 E. Hwy 80 in Midland, TX. The target date for this move is March/April 2018. Again, the exact dates and times will be coordinated with the vendor selected.

The vendor selected is to provide all padding, rain covers, dollies, lifts, and rolling book trucks, ~~and self-closing boxes (credit to be given for returns)~~ necessary for an orderly move. ~~Because this is a renovation project, Midland County may need to rent some storage containers and/or rolling book trucks for a period of time.~~ The services desired include loading, unloading, and placing books and furniture ~~items~~ in locations designated by the employees, both before and after construction; as well as dismantling shelving and reassembling shelving after the construction. We do not currently have a dimensioned floor plan, however ATTACHMENT A is to scale 1/8" = 1'-0". All metal shelving is staying and all wooden shelves will be going away for good. ATTACHMENT A shows the existing layout. Please note that all shelving in green will be re-used and all red shelving will not be used after the renovation is complete. ATTACHMENT B shows the new layout after the renovation. All shelving in green is the shelving that we will be re-using. The blue shelving will be new shelving. Midland County does not have the "file inches" or measurement of all of the library contents that will need to be moved.

~~Prior to the move, the vendor is expected to provide self-closing boxes to enable all employees to pack their personal possessions, office supplies, desk contents, and the contents of similar furniture.~~ Vertical filing cabinets, furniture, shelving, computer equipment, books, dvd's, and other library contents are included in this portion of the proposal. We prefer to have the vertical filing cabinets moved with the contents still inside. The vendor selected will secure all filing cabinets for moving.

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MIDLAND DOWNTOWN LIBRARY

12/2017