



Request for Proposal, 14MCO502 OUTREACH VEHICLE - BOOKMOBILE

Date Required: December 1, 2014

Time Required: 10:00AM Local Time

INTRODUCTION:

Midland County, hereafter called County, invites sealed proposals from interested qualified Vendors, hereinafter called Vendors or Contractors, to provide an **OUTREACH VEHICLE - BOOKMOBILE**. The following pages provide general information about the requirements and specifications for the package.

This request for proposal ("RFP") is part of a competitive procurement process which provides qualified vendors with a fair opportunity for their commodities and services to be considered, and to provide information concerning their expertise and experience in providing similar services to other customers. The RFP process provides a competitive negotiation platform, wherein price or cost is not the sole determinative factor. This process, designed to best serve the interests of the County, allows the County the flexibility to negotiate with interested, qualified Vendors (following designation by the Commissioners Court, one at a time) to arrive at a mutually agreeable relationship.

COPIES AND RECEIPT:

Please submit one (1) original, three (3) copies, and an electronic copy on USB drive of the proposal. **An executed copy of the Proposal Affidavit SIGNED AND NOTARIZED (Page 7) must be included in each submission.** Please note that if no Proposal Affidavit is included, the response will be rejected. Midland County is exempt from all state and federal taxes. Tax exempt certificates are available upon request.

All responses should be submitted in a sealed envelope, marked on the outside,

OUTREACH VEHICLE - BOOKMOBILE for Midland County 14MCO502

Company Name

Responses must be received by **10:00AM Local Time December 1, 2014**. Late proposals will be rejected and returned without being opened. The clock in the Purchasing Agent's office is the official time piece for this submission. If interested, Contractors may use mail or express systems to deliver their proposal to the Purchasing Department; they should insure that they are tendered to the carrier in plenty of time to reach the Purchasing Department by the time and date required. Facsimile transmitted proposals shall not be accepted.

SUBMISSION LOCATION: All bids which are mailed, shipped, delivered, etc. should be addressed as follows:

Midland County Purchasing Department
Midland County Courthouse
Attention: Kristy Engeldahl, Purchasing Agent
500 N. Loraine Street, Suite 1101
Midland, Texas 79701

DOCUMENTATION SUBMISSION:

The respondent must submit all required documentation. Failure to provide requested information may result in rejection of the proposal.

ALTERATION OF PROPOSAL:

A proposal may be altered, modified or amended by a Vendor at any time, prior to the time and date set forth above as the submission deadline. Alterations, modifications or amendments to a proposal must be made in the offices of the Purchasing Department. Any interlineations, alteration or erasure made on a proposal before the submission deadline must be initialed by the signer of the proposal, guaranteeing authenticity. A proposal may not be altered, modified or amended after the submission deadline.

WITHDRAWAL:

A proposal may not be withdrawn or canceled by the respondent for a period of sixty (60) days following the date designated for the receipt of proposals, and respondent so agrees upon submittal of their proposal.

CONFLICT OF INTEREST:

No public official shall have interest in this contract, in accordance with Vernon's Texas Codes annotated Local Government Code Title 5, Subtitle C, Chapter 171. Proposer is required to sign affidavit form included in Proposal documents.

SILENCE OF SPECIFICATIONS:

The apparent silence of these specifications as to any detail of the apparent omission from it of a detailed description concerning any point, shall be regarded as meaning that only the best commercial practices are to prevail. All interpretations of these specifications shall be made on the basis of this statement.

CONFIDENTIALITY:

Contents of the proposals will remain confidential until the contract is awarded. At that time the contents will be made public; except for any portion of a proposal which has been clearly marked as a trade secret or proprietary data (the entire proposal may not be so marked). Proposals will be opened, and the name of the firm submitting the proposal read aloud, acknowledged, at **10:00AM, December 1, 2014**, in the Purchasing Department Conference Room located in the Midland County Courthouse, Suite 1101. All respondents or other interested parties are invited to attend the opening.

ADDITIONAL INFORMATION AND DEMONSTRATION, NEGOTIATIONS:

Prior to award, selected Vendors may be asked to provide further information concerning their proposal, up to and including presentations/demonstrations. The Midland County Commissioners Court reserves the right to reject any and all proposals or waive formalities as deemed in the best interests of Midland County. The County may also enter into discussions and revisions of proposals after submission and before award for the purpose of obtaining the best and final offer, and to accept the proposal deemed most advantageous to Midland County.

This request for proposal (RFP) is part of a competitive procurement process which is designed to best serve the interests of the County in obtaining complicated commodities and/or services. It also provides interested Contractors with a fair opportunity for their goods and services to be considered. The RFP process is designed to be a competitive negotiation platform, where price is not required to be the sole determinative factor. Also, the County has the flexibility to negotiate with interested vendors (one at a time) to arrive at a mutually agreeable relationship. Negotiations will be arranged with vendors in a hierarchal order, starting with the vendor selected as the primary. If a contract cannot be negotiated, negotiations will move to the second vendor, and so forth until a contract is negotiated.

SELECTION CRITERIA:

Price is a primary consideration, however it is not the only consideration to be used in the selection. The product and/or service to be provided is also of major importance. Midland County will require that the successful vendor provide a representative for all County related business, service, billing, installation, activation and termination of said service. The evaluation criteria and factors are identified on page 10.

QUESTIONS:

If further information is required, please contact the Midland County Purchasing Department. All requests for information must be submitted in writing. Responses to all questions received will be sent to each Contractor/Vendor known to have copies of the Request for Proposal. Requests for information may be faxed to 432-688-4914 or e-mailed to pur103@co.midland.tx.us. All questions should be submitted on or before **5:00PM on November 14, 2014**. Questions received after said date and time will not receive a response. Answers and clarifications which are considered to materially change the solicitation will be issued as written addenda to the original RFP and will be posted to the Midland County website at www.co.midland.tx.us Solution providers are responsible for ensuring all answers to questions are reviewed prior to bid submittal and that all issued added are properly acknowledged with their submitted proposal response. Midland County will not be responsible for any verbal exchange between the proposer and an employee of Midland County.

ORDINANCES AND PERMITS:

The Contractor/Vendor agrees, during the performance of the work, to comply with all applicable Federal, State, or local code and ordinances.

INVOICES:

Invoices are to be mailed to P.O. Box 421, Midland, Texas 79702 and should cite the applicable Purchase Order Number. Any and all notices or other communications required or permitted by any contract awarded as a result of this RFP shall be served on or given to Midland County, in writing, by personal delivery to the Purchasing Agent of Midland County, Texas, or by deposit with the United States Mail, postage prepaid, registered or certified mail, return receipt requested, addressed to the Midland County Purchasing Agent 500 N. Loraine Suite 1101 Midland, TX 79701, or at such other address as may have been specified by written notice to Vendor.

INSURANCE:

The awarded Vendor will maintain such insurance as will protect the Vendor and the County from claims under the Workers' Compensation Acts, and any amendments thereof, and from any other claims for damages from personal injury, including death, which may arise from operations under this agreement, whether such operations be by themselves or by any sub-Contractor, or anyone directly or indirectly employed by either of them. Current Certificate of such insurance shall be furnished to Midland County and shall show all applicable coverage(s).

Other insurance requirements are:

- General Liability with a \$1,000,000 per occurrence limit and \$2,000,000 general aggregate.
- Commercial Automobile Liability with a limit of no less than \$1,000,000. The coverage will also extend liability to hired and non-owned autos.
- Workers' Compensation with limit of \$1,000,000 for Employers Liability.
- We also require a minimum umbrella (or follow form excess policy covering over general liability, auto liability and workers compensation) of no less than \$2,000,000.

Midland County will require the selected Vendor to name Midland County as an additional for both the general liability and auto liability. A waiver of subrogation in favor of the County is required for the workers compensation. If the additional insured status or waiver of subrogation is not blanket, please send a copy of the actual endorsements prior to commencement of any work.

Midland County will require the selected Vendor to name Midland County as an additional named insured and provide a waiver of subrogation prior to making a contract.

ORAL COMMITMENT:

Proposers should clearly understand that any verbal representations made or assumed to be made during any discussions held between representatives of a proposer and any Midland County personnel or official are not binding on Midland County.

RIGHTS OF THE CONTRACTING AUTHORITY:

Midland County reserves the right to withdraw this RFP at any time and for any reason. Receipt of the proposal materials by Midland County or submission of a proposal to Midland County confers no rights upon the proposer nor obligates Midland County in any manner.

Vendor must agree to Midland County's Standard Terms and Conditions which are set forth in attached documentation.

All costs associated with the preparation or submittal of proposals shall be born by the proposer, and no cost shall be sustained by Midland County.

INDEMNIFICATION:

The Vendor shall defend, indemnify and save whole and harmless the County and all its officers, agents and employees from and against any and all demands, claims, suits, or causes of action of any character, name, kind or description brought for, or on account of, arising out of or in connection with the Vendor's performance or non-performance of any obligation of Vendor or any negligent act, misconduct or omission of the Vendor in the performance of its contractual obligations. The Vendor shall defend, indemnify, save, and hold harmless the County and its officers, agents, representatives and employees from and against any and all demands, claims, suits, or causes of action of any character, name, kind or description brought for, on account of, arising out of or in connection with Vendor's product or service.

STATUS OF INDEPENDENT CONTRACTOR:

Vendor shall be considered an independent contractor, for all purposes. Vendor will not at any time, directly or indirectly, act as an agent, servant, representative or employee of the County. Vendor will not take any action which is intended to create any commitments, duties, liabilities or obligations on behalf of the County, without prior written consent of the County.

PARTIAL INVALIDITY:

In the event any one or more of the provisions contained in this RFP or any contract resulting therefore, for any reason, be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision of this RFP or any contract resulting therefore and this RFP or the contract resulting therefore shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

REMEDIES:

The successful Proposer and Midland County agree that both parties have all rights, duties, and remedies available as stated in the Uniform Commercial Code.

CONTRACT TERMINATION:

Non-performance of the Vendor/Contractor in terms of specifications or noncompliance with terms of this contract shall be basis for termination of the contract by the County. Termination in whole or in part, by the County may be made at its option and without prejudice to any other remedy to which it may be entitled at law or in equity, or elsewhere under this contract, by giving (60) sixty days written notice to the Contractor/Vendor with the understanding that all work being performed under this contract shall cease upon the date specified in such notice. The County shall not pay for work, equipment, services or supplies which are unsatisfactory. Contractor/Vendor may be given reasonable opportunity prior to termination to correct any deficiency. This, however, shall in no way be construed as negating the basis for termination

for non-performance. The right to terminate the notice thereof is controlled by these proposal specifications and is not subject to being altered by contract.

VENUE:

It is hereby agreed that the contract will be made in Midland, Midland County, Texas, and any dispute arising as a result of it shall be governed by the laws of the State of Texas for the purpose of any law suit, and the parties agree that such lawsuit shall be brought in Midland County, Texas.

LAW GOVERNING:

The parties under contract shall be subject to all Federal laws and regulations, and all rules and regulations of the State of Texas. The laws of the State of Texas shall govern the interpretation and application of the contract; regardless of where any disagreement over its terms should arise or any case of action arise.

FUNDING CONTINGENCY:

Any contract awarded pursuant to this RFP shall be contingent on sufficient funding and authority being made available in each fiscal period by the appropriate officials of Midland County. If sufficient funding or authority is not made available, the contract shall become null and void.

ASSIGNMENT:

The Contractor shall not sell, assign transfer or convey this contract in whole or in part, without the prior written consent of the County.

**REQUIRED FORM
COMPANY AFFIDAVIT**

The affiant, _____ states with respect to this submission to County:

I (we) hereby certify that if the contract is awarded to our firm that no member or members of the governing body, elected official or officials, employee or employees of said County, or any person representing or purporting to represent the County, or any family member including spouse, parents, or children of said group, has received or has been promised, directly or indirectly, any financial benefit, by way of fee, commission, finder's fee or any other financial benefit on account of the act of awarding and/or executing a contract.

I hereby certify that I have full authority to bind the company and that I have personally reviewed the information contained in the RFP and this submission, and all attachments and appendices, and do hereby attest to the accuracy of all information contained in this submission, including all attachments and exhibits.

I acknowledge that any misrepresentation will result in immediate disqualification from any consideration in the submission process.

I further recognize that County reserves the right to make its award for any reason considered advantageous to the County. The company selected may be without respect to price or other factors.

Signature _____ Date _____

Name _____ Phone _____

Title _____

Firm Name _____

Type of business organization (corporation, LLC, partnership, proprietorship)

Address _____

County, State, Zip _____

Notary Seal Below

SECTION A – SCHEDULE OF ITEMS

PURPOSE:

Midland County is seeking to purchase an outreach vehicle/bookmobile. Midland County is interested in obtaining proposals from experienced providers that are capable of addressing the current and future needs of the County in the specified areas. It is preferred that the selected vendor provide all the components of a bookmobile. The Midland County Library will be using taking this vehicle to areas within the county in which families may not have the means to visit the library facilities. **Any proposed vehicle must not require a CDL to drive/operate.**

SUBCONTRACTOR AND/OR SUPPLIER IDENTIFICATION:

The County prefers not to have any subcontracting done for this contract. However, should the Bidder subcontract any work, the Bidder shall indicate below the name of each subcontractor and/or supplier the bidder will use in the performance of the contract. The Bidder shall specify the work to be performed by the subcontractor or the materials to be provided by the supplier. Any changes in subcontractor and/or supplier listed below shall require prior approval by the Purchasing Office.

COUNTY'S REQUIRED DELIVERY:

Delivery shall be made within **180 consecutive calendar days** subsequent to the receipt by the contractor of a written notice of award, or purchase order.

NOTE: If bidder does not specify an earlier delivery, the County's required delivery shall prevail. A delivery date later than the County's required delivery may be cause for rejection of the bid.

DELIVERY:

Contractor will receive a written **Notice of Award, however, performance shall not commence until the date of receipt of a written Notice to Proceed**, as evidenced by the date of receipt shown on the **US Postal Service Domestic Return Receipt**. Written *Notice to Proceed* will not be issued until the Purchasing Department is in receipt of the required Insurance documents. Failure to provide the required bonds within the designated time period shall result in termination of the contract.

DELIVERY LOCATION:

Midland County
c/o Vector Fleet
2435 E. Hwy 80
Midland, TX 79706

DELIVERY RECEIPT AND RETURNS:

Receipt and Documentation:

1. An official County Purchase Order is required prior to making any deliveries.
2. Contractors will make reference to County Purchase Order number if applicable on all invoices. This will serve as an accounting check for parts received.

Returned Items:

1. Defective item shall be returned as soon as possible and replaced, or returned for full credit, if correct item is not available.
2. Incorrect item shall be returned as soon as possible and replaced, or returned for full credit, if correct item is not available.
3. Contractor shall be responsible for freight to return defective or incorrect items.
4. The County will only accept responsibility for re-stocking fees that are the result of an ordering error made by the County.

ACCEPTANCE:

To effect timely payment, all vehicles must be delivered in accordance with the technical specifications. Successful bidder shall be responsible for furnishing all required documentation; to include the title application form, Manufacturer's Statement of Origin (MSO), and any other documents as may be required by the State of Texas to Midland County c/o Vector Fleet Management, upon delivery of the vehicles. Once a vehicle has been inspected and it meets specifications, the invoice will be processed for payment. Any vehicle that does not meet specifications will not be accepted. The vendor must correct any deficiencies on the vehicle before it will be accepted and processed for payment. Vendor is required to call Rebecca Rodriguez, 432-688-4872 or Doug Kelly, 432-688-4165, two weeks prior to the vehicle being delivered.

Delivery of the vehicle alone does not mean acceptance and payment. Warranty will commence on the date the vehicle is accepted by the County.

SUCCESSFUL BIDDER SHALL BE RESPONSIBLE FOR FURNISHING ALL REQUIRED DOCUMENTATION, INCLUDING THE TITLE APPLICATION FORM, MANUFACTURER'S STATEMENT OF ORIGIN (MSO), AND ANY OTHER DOCUMENTS AS MAY BE REQUIRED BY THE STATE OF TEXAS TO MIDLAND COUNTY, GENERAL SERVICES DEPARTMENT – FLEET DIVISION, UPON DELIVERY OF THE VEHICLE. ALL DOCUMENTS MUST BE COMPLETED WITH THE FOLLOWING ADDRESS:

MIDLAND COUNTY
500 N. LORAIN
MIDLAND, TEXAS 79701

FAILURE TO PROVIDE THE PROPER DOCUMENTATION MAY RESULT IN A DELAY OF PAYMENT.

EVALUATION PROCESS:

The County will award to the bidder that submits a bid which represents the “best value” to the County. The best value shall not be based solely upon price but the bid which receives the highest cumulative score for each of the evaluation factors delineated herein.

CRITERIA:

Cost (low bid ÷ high bid x cost percentage or points = cost score) 50%

As part of the requirement to establish the responsibility of the offer, Midland County may determine the reasonableness of the price(s) at which the services are offered. Prices which are significantly lower than the mean of all offers, and appear to be unreasonably low, may be determined to be evidence of non-responsibility, and cause the offer to be rejected. Formula for determining the cost score is divide the low bid by each higher bid multiplied by the cost criteria percentage or points which equals the corresponding percentage or points of each vendor’s cost score.

Delivery 25%

One hundred eighty (180) days is required. Preference will be given for the smallest number of delivery days with all delivery times assessed as follows: The vendor with the shortest delivery time will receive the maximum score. Subsequent vendors will be scored by dividing the fastest vendor’s time with their own delivery time and multiplying the resulting percentage by the available points. For example, assume vendor A has the fastest delivery time with 120 days. Vendor A will receive the maximum score (120/120 = 1.00 x 25 = 25 points). Assume vendor B has the next fastest time with 150 days. Vendor B would receive 20 points (120/150 = .80 x 25 = 20 points).

Reputation & Quality of the Bidder’s Service 20%

Bidder shall identify its full client history for the last two (2) years, including any local Government Services excluding Midland County departments and employees. The bidder shall provide at least three (3) references for which they have provided continuous similar services for at least the past two (2) years. The agency shall provide the names and telephones numbers of the contract administrators for whom the work was performed. If you do not have three local Government contracts, then list Federal, State, or commercial contracts to complete this information. Note: Score for each reference will be determined by dividing the total score by 3 references (i.e. 20 total points ÷ 3 = 6.67 points per reference).

Local Service Facility 5%

Bidder shall identify local manufacture or manufacture approved service facility.

Name of Firm: _____

Address: _____

Contact Person: _____ Phone: _____ Fax: _____

TO BE SCORED AS FOLLOWS:

LOCAL OR WITHIN 500 MILES	5 POINTS
NOT AVAILABLE	0 POINTS

SECTION B – SPECIFICATIONS

GENERAL CONDITIONS:

1. **MINIMUM SPECIFICATIONS:** The specifications listed are to be interpreted as meaning the minimum required by the County. Offeror commits to provide goods/services that are consistent with the County's specifications in every regard unless an exception is clearly noted. The County may accept a bid subject to an exception if, in the sole judgment of the County, the bid meets or exceeds the County's specifications. If the goods/services offered do not meet or exceed the County's specifications because of the exception, the County will consider the bid non-responsive.

2. **SAFETY AND CAPACITY INSPECTIONS:** The County reserves the right to conduct safety and capacity inspections of facilities, equipment, and staff prior to the award and periodically during the contract term. If, in the sole discretion of the County, a vendor is deemed to have inadequate safety equipment and/or procedures, has a track record of safety violations, or has insufficient capacity to honor the contract requirements then the vendor may be declared non-responsible.

3. **EQUIPMENT, PERSONNEL AND RESPONSIBILITY DETERMINATION:** At the time of submission, the vendor must provide and/or identify the following as appropriate, 1) their primary equipment it intends to use in the execution of this contract to include quantity, brand, type, and model year; and 2) the number of personnel it employs that can fulfill the contract requirements. **COMPLETE CHECKLIST AT THE END OF THIS SECTION**

4. **MATERIALS AND FABRICATION:** Details of construction and materials, where not otherwise specified, are left to the discretion of the manufacturer, provided that only materials and workmanship of the highest quality are to be used, and best commercial practice is adhered to in the fabrication of the unit(s). Except as otherwise specified herein, the manufacturer shall be solely responsible for design and construction of the product to meet the stated performance criteria.

5. **REFERENCE TO BRAND NAMES:** Any manufacturer names, trade names, brand names, or catalog numbers used in these specifications are for the purpose of describing and establishing minimum requirements or level of quality and design required, and are in no way intended to prohibit the bidding of other manufacturers' item of equal material and quality.

MATERIALS:

The items furnished shall be new, unused or the latest model in production as offered to commercial trade and shall be of the highest quality as to materials and workmanship. Manufacturer furnishing these items shall be experienced in the design and construction of such items and shall furnish evidence of having supplied similar items which have been in successful operation. The bidder shall be an established supplier of the items bid.

INTENT OF SPECIFICATION:

It shall be the intent of these specifications to cover the furnishing and delivery of one (1) 24-foot (approximate) long front-engine forward control vehicles equivalent to the Dodge Sprinter 3500 vans customized for outreach vehicle use by the Midland County Public Library. These specifications shall cover only the general requirements as to the type of construction and test to which the vehicle shall conform, together with certain details as to finish, equipment and appliances with which the successful bidder shall conform. Accessories and construction techniques not specifically mentioned herein, but necessary to furnish a complete unit ready for immediate use also be included. Minor details of construction and materials, which are not otherwise specified, shall be left to the discretion of the contractor, who shall be solely responsible for the design and construction of all features. **ANY VEHICLE PROPOSED, MUST NOT REQUIRE A CDL TO OPERATE/DRIVE.**

SPECIFICATIONS:

CATEGORY	ITEM	MUST HAVE	OPTIONAL
	Overall length maximum 24 ft. 1 in.; Exterior width maximum 80 in.; Height excluding roof mounted air conditioners maximum 9 ft.; Wheelbase maximum 170 in.; G.V.W.R. minimum 11,030 lbs.; Interior load space (distance between back of driver's seat and rear wall minimum) 14 ft. 1 in.; Interior width maximum 70 in.; Headroom minimum 76 in.; Volume capacity minimum 2,000 @ 50 books/36" shelf	X	
Mechanical	Chassis Type: Sprinter, Model 3500 (or equivalent), front engine, Freightliner	X	
Mechanical	Air Cleaner: Dry type	X	
Mechanical	Air Conditioner: Interior mounted 52,000 BTU Heater/Air conditioner. Mounted above driver area in cab. Operates when vehicle motor is running. Shall have multi-speed fans and automatic operation. Front includes automatic temperature control and temperature gauge.	X	
Mechanical	Alternator: 12V, 220 amp HD alternator	X	
Mechanical	Battery: 12V, maintenance free, 100 amp hours	X	
Mechanical	Brakes: Four wheel Disc, power hydraulic, self-adjusting with vented front discs, four wheel anti-lock braking system (ABS). Provide emergency brake.	X	
Mechanical	Controls: All the following shall be provided: foot operated throttle, brake pedal; parking brake lever with warning light; transmission selector; dimmer switch; self-canceling directional signals; hazard signal switch; headlamp switch; rheostat-controlled lighting; key-type starter switch.	X	

Mechanical	Drive line: guard shall be provided	X	
Mechanical	Engine: Diesel 3.0L V6 DOHC, 188HP, Direct diesel injection, 24 valve intercooled turbo. Fuel filter with water separator. Engine block heater and transmission oil check.	X	
Mechanical	Engine Hood: One piece hood which opens for exterior access to engine oil and transmission oil check.	X	
Mechanical	Exhaust Systems: Single, stainless steel with heavy duty in –line	X	
Mechanical	Controls: All the following shall be provided: foot operated throttle, brake pedal; parking brake lever with warning light; transmission selector; dimmer switch; self-canceling directional signals; hazard signal switch; headlamp switch; rheostat-controlled lighting; key-type starter switch.	X	
Mechanical	Drive line: guard shall be provided	X	
Mechanical	Engine: Diesel 3.0L V6 DOHC, 188HP, Direct diesel injection, 24 valve intercooled turbo. Fuel filter with water separator. Engine block heater and transmission oil check.	X	
Mechanical	Engine Hood: One piece hood which opens for exterior access to engine oil and transmission oil check.	X	
Mechanical	Exhaust Systems: Single, stainless steel with heavy duty in-line muffler.	X	
Mechanical	Fuel Tank: Minimum 26.4 gallons capacity. Provide locking fuel access door.	X	
Mechanical	Heather and Defrosters: High input hot water type. Front and rear window defrosters.	X	
Mechanical	Horns: Dual electric.	X	
Mechanical	Instruments: Speedometer, odometer, trip odometer, tachometer, fuel gauge. Warning indicators include oil pressure, engine temperature, battery, low oil level, low coolant, lights on, key, low fuel, low washer fluid, bulb failure, door ajar, service interval, brake fluid, tire specific low tire pressure, brake pad wear.	X	
Mechanical	Oil filter: Full flow disposable.	X	
Mechanical	Power Steering: Tilt and telescopic adjustment. Hydraulic power-assist, rack and pinion steering.	X	
Mechanical	Radio: Electronically tuned AM/FM stereo with seek-scan and digital clock. Has player for single CD.	X	

Mechanical	Shocks: Front and rear heavy duty.	X	
Mechanical	Suspension: Front strut suspension with HD front anti-roll bar. Transverse leaf type. Minimum 4,080 lbs. spring rating.	X	
Mechanical	Suspension Rear: leaf type, rear anti-roll bar, minimum 7,060 lb. spring rating.	X	
Mechanical	Tires: LT 215/85SR16 BSW (6), Full size spare tire shall be provided, underbody mounted, with crankdown feature.	X	
Mechanical	Transmission: Electronic 5-speed automatic w/overdrive and lockup. Auxiliary transmission oil cooler.	X	
Mechanical	Wheels: 16.0 x 5.5 in. steel dual rear wheels. Spare wheel shall be provided.	X	
Mechanical	Windshield: one piece windshield safety plate. Tinted.	X	
Mechanical	Wipers: Dual 2-speed electric, with washer and intermittent feature. Rear window wiper. Front wipers are rain detecting type.	X	
Body	Bumpers: Front and rear constructed of heavy gauge steel.	X	
Body	Doors: Sliding passenger side door. Provide add-on exterior step. Two rear wall moving swing-out doors. Dual panel passenger side patron door. Shall be electric powered, outward opening, 38" x 80". Provide manual emergency release and dash mounted and loadscape mounted switches. Provide a stepwell for lower entry surface.	X	
Body	Floor: Metal pan to seal from road-side. In addition add ¼" Luaun plywood to act as a subfloor.	X	
Body	Handrails: Vertical handrails at both sides of stepwell. To be of stainless steel, minimum 1.25 in. diameter, with radius corners, solidly mounted.	X	
Body	Insulation: Radiant Shield brand on walls and ceiling. Rated at minimum R38.	X	
Body	Lights: 12V basic body, interior dome, stepwell, stop and tail, backup, directional, emergency flashers, parking lights, halogen headlamps. Exterior mounted, rear wall center high mounted stop light.	X	
Body	Mirrors: Two deluxe exterior west coast type – remote controlled and heated.	X	
Body	Mud flaps: Properly sized for rear dual tires.	X	
Body	Reflectors: All necessary.	X	

Body	Seals: Body panels to be assembled with epoxy and silicon sealants, windows to be set in rubber, doors to have rubber seals.	X	
Body	Storage: Locking glove box with light. Instrument panel covered bin. Dashboard storage bin. Driver and passenger door bins. Front cup holders for driver and passenger.	X	
Body	Sun Visors: Driver and passenger.		
Body	Undercoating and rust proofing: Body floor, skirt and wheelhousing are to be undercoated after assembly.	X	
Body	Ventilation: Fresh air through chassis heater system.	X	
Body	Wheel housings: Shall be properly sealed and insulated.	X	
Body	Windows: All windows (glass) shall be tinted. Window in sliding door, if this door is chosen. Full length glass in optional full height patron doors.	X	
Electrical	All wiring shall meet or exceed N.E.C. or applicable FMVSS standards. Interior Wiring 12 VOLT – Wiring shall be THHN stranded, bundled, and color coded. UL listed circuit breakers. Each circuit shall be independently protected. Interior Wiring 120/240 VOLT – Interior wiring shall be 120/240 volt and sufficient to supply all electrical services and HVAC requirements. Wiring shall be THHN stranded, bundled, color coded, and numbered. All circuits are to be controlled by UL listed circuit breakers. Each circuit shall be independently protected.	X	
Electrical	Longer shoreline extension – total of 35 ft. shall be provided.	X	
Electrical	Roof mounted solar panel system to provide auxiliary battery recharging. System shall include: <ul style="list-style-type: none"> • System shall include one (1) 132 watt solar panel, mounted with rocker foot mounts to the center of the roof. • System shall include charge controller. Monitor shall be mounted near the staff desk. • System shall utilize a CB combiner box mounted on the roof to provide a weatherproof entry point. • System shall include a 100-22 wire harness. shall be 		X

Electrical	Two (2) 12VDC receptacles shall be installed near the staff desk, for technology power.	X	
Broadband-Vehicle Equipment	Vehicle shall include onBoard Mobile Gateway with the following specifications: 1. Gateway IMT530-01-W In-Vehicle Gateway: onBoard Mobile Gateway 530. 2. oMG Options Hardware Upgrade: Verizon LTE radio (installed at factory) Enterprise grade Novatel E362 module for Verizon 3G/4G (Sierra Wireless MC7354). 3. oMG Support IMTSUP510 Platinum Support for oMG 530 MULTI (Enterprise oMM) - 3 years 4. Non-Common List IMTANT4701 Antenna: Bolt mount, White 3G/LTE single/WiFi 2.4/5 GHz MIMO (BB15W-RRRS0) Antenna for PEM card enabled oMG with (2) Cellular Leads, (2) Wi-Fi Leads intended for Wi-Fi Backhaul and (1) GPS Lead. No ground plane, bolt Length 3/4 inch	X	
Broadband-Vehicle Equipment	Vehicles shall include onBoard Mobility Manager for 3 year licensing term: 5. oMM-Apps-oCM IMTOMM007 Software License: Multiple Enterprise Services [list] (based on # of oMGs) Includes Tracker for up 1more oMGs (Total Reach is complimentary) 6. oMM-Apps-oCM Annual Support: oMM Enterprise Core (includes back-up where applicable) 7. oMM-Apps-oCM IMTOCM004 Annual Software Support: oCM (For 1 more oMG's)	X	
Hardware	Hardware: All necessary door locks, hand rails, door closers, hold backs, and hinges will be furnished to provide smooth, efficient operation.	X	
Internal	Ceiling: Ceiling to be finished with a lightweight substrate material overlaid with one continuous piece of non-glare, pebble grain, white textured fiberglass. Kemlite or Sequentia brand FRP board .090 thickness. Must meet ASTM E-84 rating.	X	
Internal	Desk: One staff desk constructed of furniture grade plywood. Desktop shall be ¾" thick with laminate bonded to the plywood. Desk to have a positive latching pencil drawer beneath the work surface. Desktop to be appropriately configured for installation of technologies by the library including cable pass-through grommet and defined wire paths from desktop.	X	

Internal	Desk shall include a book return system including an appropriately sized drop slot and under desk mounted catch box. Catch box shall be open toward the staff area to allow for easy removal of materials.		X
Internal	Two (2) public computing workstations that will be used for a laptop and external mouse (Midland County will purchase said laptops and mice).	X	
Internal	Two (2) floor mounted chairs to sit in front of the public computing workstations. These should be easy to remove if driver deems necessary.	X	
Internal	Printing station in which a printer can sit on and paper can be stored below. This printer will be used by both the staff as well as the public. (Midland County will purchase said printer).	X	
Internal	Floor Covering: Commercial grade carpet installed in one piece with no seams. Library shall select the color and style. Five-year wear-dated minimum.	X	
Internal	Lighting: A minimum of eight LED lighting fixtures, minimum six inches in diameter, provided in ceiling. Provide 12 volt stepwell light wired to operate in conjunction with the condition of the door and have an on/off switch mounted in the dash. A 12 volt dome light shall be provided in cab area. Fluorescent 12-volt exterior light shall be provided at patron door. 12V fluorescent lights shall be provided on each side sufficient to illuminate graphics and lettering.	X	
Internal	Storage: one interior storage cabinet shall be provided above the staff desk with lockable bulletin board type door.	X	
Internal	Paneling: Wall finishes shall be commercial grade "upholstery weight" fabric applied over lightweight substrate material. The fabric shall be applied to the walls as panels securely mounted between the shelf mounting upright strips. Material to meet FMVSS-302.	X	
Internal	Radio: Wiring and antenna for cellular phone shall be provided.	X	
Internal	Safety: Dual front air bags, back up alarm, front fog/driving lights, triangle reflector set, 5lb. A.B.C. fire extinguisher, ceiling mounted smoke and carbon monoxide detectors. Rear back up camera with monitor. Rear back up sonar detector.	X	

Internal	Seating: Driver and passenger seats shall be bucket type, high back deluxe with arm rests and height adjustable seat belts. Both seats shall have seatbelts and be 10-way adjustable with lumbar support. Seats must meet FMVSS302 flammability standards. Driver seat shall swivel in order to fully face front staff desk.	X	
Internal	Shelving: Shelving shall be aluminum, adjustable, and interchangeable wherever possible. Acore brand. Shelves shall slope 15 degrees, shelving shall be a combination of 7 inch Acore Model AB 7, and 9 inch Acore Model AB 9 inch depths, sizes to be specified by customer. Shelf uprights shall follow interior contour of walls in order to gain maximum aisle width. Acore brand single sided "Wall Hugger" model book carts specially modified for use with the contoured Sprinter walls (4). Cart tie-down – one needed for each wall "mounted" book cart (4).	X	
Internal	Finish, cabinetry and shelving installation shall provide a minimum 38" aisle width.	X	
Internal	Electrical grounded outlets both internal and external (preferable high mounts out of reach of children)	X	
Other	Wheelchair Lift: Commercial lift, fully automatic, with backup system, dual handrails, and safety belt. Ricon brand. Dash mounted activation switch and a hand held controller for all lift functions.	X	
Other	Painting and Lettering: Cab and body in Freightliner OEM White.	X	
Other	Vehicle shall have a "moderate" level of brightly colored vinyl graphics package in addition to the library selected single color OEM base paint. Quoted pricing shall include development, printing and installation of this graphics package for each vehicle. The wording must contain MIDLAND COUNTY PUBLIC LIBRARY BOOKMOBILE	X	
Other	Awning – on passenger side, electric with hand held controller, interior mounted switch, and manual override system. Twelve feet in length.	X	
Other	Eye catching or attention grabbing feature such as a bubble blower		X
Other	Computer conduit between each desk.	X	

Delivery	Delivery to be made by vendor driver who will make any minor adjustments to the vehicle as well as explain complete operation of vehicle.	X	
Warranty	Warranty: 36 months/36,000 miles limited warranty. 24 months/84,000 miles limited extended warranty.	X	
Warranty	Body: 60 months/100,000 miles limited warranty as specified by manufacturer.	X	
Warranty	Transmission: 36 months/36,000 miles limited warranty as specified by manufacturer.	X	
Warranty	Roadside Assistance: 36 months/36,000 miles	X	
Warranty	Upfitting and Conversion: One (1) year/Unlimited miles	X	
Warranty	Air Conditioning: Minimum (2) years, limited warranty, as specified by the manufacturer.	X	
Warranty	Other Components: Other components such as tires, batteries, etc., as specified by the manufacturer.	X	
Required	Delivery shall be made by vendor-trained & authorized driver/trainer.	X	
Required	Vehicle Lifetime vendor shall officially state the design lifetime of vehicle with the proposal. This is the amount of time from date of delivery, which the Library can reasonably expect the vehicle, w/ routine maintenance, to perform for the community before replacement is required. (Warranties and types should be included at the time of proposal)	X	
Required	Manuals & Documentation shall be provided with the vehicle at the time of delivery. Two technical service manual sets for chassis, body, generator, and each component installed. Vendor shall include all manufacture updates for the first two years of service. Two visual parts books or two CD or DVD sets if books or printed material are not available for the body, chassis, and generator. Two complete sets of conversion electrical schematics "as delivered". Most Electrical schematics shall be provided to Library for review prior to schedule of delivery of vehicle. Five complete key sets (ignition & doors, auxiliary locks, compartments, fuel). Two complete dimensional layout drawing of interior front, rear and both sides.	X	

<p>Required</p>	<p>Midland County will make inspection visit during the construction or conversion to help ensure specification compliance and trouble-free delivery. Two Midland County Employees will inspect the equipment/vehicle at the vendor's place of business once, before delivery for workmanship, appearance, proper functioning of all equipment and systems, and conformance to all other requirements of the specification. If deficiencies are detected, the vehicle will be rejected and the vendor will be required to make the necessary repairs, adjustments, or replacements. The cost of the trip for two Midland County employees will be the responsibility of the vendor.</p>	<p>X</p>	
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PRODUCT LIABILITY INSURANCE:

Midland County requires that the General Liability Insurance must include Products Liability for the **MOBILE SPECIALTY TECHNOLOGY VEHICLE**. The required minimum liability coverage level for this product is **\$1,000,000.00** per single occurrence. **All Offerors are required to submit a copy of the Certificate of their General Liability Insurance with Products Liability with their offer.** Upon award of a contract, the Contractor shall furnish the Midland County an **original** General Liability with Products Liability Insurance Certificate. The County may contact the underwriters to confirm coverage and document authenticity.

WARRANTIES:

A. The COMPLETE unit, without limitation, will be guaranteed against defects in material and workmanship for a term not less than twelve (12) months, or the Manufacturer's standard warranty, whichever is longer. All Texas statutes and case law with regard to implied warranty shall apply.

B. The County's warranty is not an optional item, it is a mandatory item. In the event that a manufacturer of the unit or of component parts of the unit only provides an extended or optional warranty (which meets or exceeds the County's warranty) when the cost of this extended or optional warranty is in addition to their standard warranty, then the Contractor shall include the cost of this extended or optional warranty in the base price of the unit.

C. Warranty details must be submitted with bid. EXCEPTION TO SPECIFICATIONS

Except as set forth in the response, the Offeror agrees it will perform the services under this Solicitation to the minimum standards set forth in Paragraph 1 of these Specifications (Section B).